



The Flying Bean Café COVID-19

INTRODUCTION

The Flying Bean Café is committed to ensuring the health, safety, and welfare of all its employees, customers, suppliers, and contractors. This policy describes the measures that we have put in place to protect our stakeholders from the risks of the coronavirus outbreak and the duties that fall upon us.

KEY TASKS AT FLYING BEAN CAFÉ

To operate safely while the risk of COVID-19 remains prevalent.

SAFE ASSEMBLY

- Social distancing guidelines to be maintained at all times. The government has advised a 1m+ is a safe distance which must be kept between all people in public areas at all times.
- A one way system to be implemented throughout the container including signage to show customers which way to enter and exit.
- No more than 5 customers to be allowed in the container at anytime to ensure social distancing is maintained.
- Floor signage to be implemented to manage the queuing in the container.

SERVING CUSTOMERS

- Plexi-glass screens to be installed on the counter to protect both staff and customers.
- Staff to wear a face mask and wear disposable gloves whilst serving.
- Pre order service available via our POS system enabling online pre orders to ensure contactless payment and help reduce queuing time.
- Hot drinks will only be served in disposable cups (no keep cups allowed)

FOOD AND BEVERAGE PREPARATION AREAS

- Staff are instructed not to work face to face and will have separate workstations.
- All workstations will have hand washing and/or hand sanitising facilities available.

CLEANING AND HYGIENE

- Enhanced cleaning schedules are in place and will be closely monitored.

WASTE MANAGEMENT

- Bins to be emptied regularly using gloves and a face mask.
- Dirty paper towels to be placed in bins.

COMMUNAL AREAS

- Signage to inform people to clean hands before and after using facilities
- Hand sanitiser will be available in the container for customers to use before and after entering the container.

PERSONAL HYGIENE

- All staff are advised not to enter the premises if they have symptoms or feel unwell.
- All staff will exercise enhanced personal hygiene protocols.
- Staff will avoid touching colleagues and members of the public with particular emphasis on touching their face.
- Staff must handle deliveries within our guidelines and wash their hands before and after receiving any deliveries.

STAFF UNIFORM

- Staff have been instructed to wear clean uniform every day.
- Personal possessions must be kept separate from colleagues.
- All dirty uniform, aprons, towels, tea towels etc to be laundered by Flying Bean Café.
- All staff are instructed to wear a facemask and disposable gloves.